

# EXECUTIVE MEETING AGENDA



1. **IN ATTENDANCE**

Vincent Sherry, Chair  
Roland Oliynyk, Treasurer  
Kim Applegate, Membership Chair  
Merrilee Ashworth, Secretary  
Linda Baird, Member at Large

**REGRETS**

Grace Kramer, Vice-Chair

2. **DATE / TIME**

December 4, 2023, at 12:00pm

3. **PLACE**

Army Navy & Air Force Veterans Club  
2500 46<sup>th</sup> Avenue, Vernon, British Columbia

4. **CALL TO ORDER – Call to order at 12:07pm**

- The meeting was called to order by the Chair, Vincent Sherry at 12:07pm.

5. **APPROVE THE AMENDED AGENDA**

- MOTION by the Membership Chair, Kim Applegate and seconded by the Secretary, Linda Baird to approve the amended Agenda. CARRIED.

6. **ADOPTION OF PREVIOUS EXECUTIVE MEETING MINUTES FROM SEPTEMBER 18, 2023**

- MOTION by the Treasurer, Roland Oliynyk to adopt the previous Executive Meeting Minutes of September 18, 2023, and seconded by the Chair, Vincent Sherry. CARRIED.

7. **CORRESPONDENCE - None**

8. **FINANCIAL REPORTS**

- The Treasurer, Roland Oliynyk advised that an application for funding will be submitted to BCGREA headquarters in the amount of \$8780.00 for 2024 projected expenditures.
- Updated balance sheet and income statement provided by the Treasurer as attached noting that all items are balanced.
- It was noted that the Branch 1500 Treasurer currently serves on the Finance Committee for BCGREA provincial administration.

## 9. MEMBERSHIP REPORT

- It was noted that by the Branch 1500 Membership Chair, Kim Applegate, that there are currently 481 members of which 401 are BCGREA members and 80 are spousal members.
- There have been no new memberships since October and 2 members have chosen to leave.
- Regretfully, there are 5 members most recently reported as deceased. In other branches, it was noted there is a “welfare person” assigned to extend Branch Executive condolences of deceased members to next of kin. If agreed, Grace Kramer will be asked to take on this role for Branch 1500.
- As previously discussed, in January 2024 all Branch 1500 members will receive membership renewals (unless opted out) with deductions in the amount of \$20 applied to February pension plan payments.
- There was a Report to Members issued providing highlights from the Oct 23, 2023, Members Luncheon along with a Holiday Greetings message on behalf of Branch 1500 Executive.
- Lastly, it was noted that there are “self-serve tools” available for all Members to adjust their profiles – including updated email address – on the “FindJoo” app found [here](#) on the BCGREA site.

## 10. OLD BUSINESS

- Branch 1500 Membership Event was held at the KF Centre for Excellence on Monday, October 23, 2023, at 11:00am which was well attended with highlights as follows;
  - To summarize, expenses incurred for the event reflected \$6555 and \$793 in related income realized. Branch 1500 will request \$8780.00 from BCREA head office to offset membership event expenses incurred. It is anticipated that receivables will be forthcoming in Spring 2024.
- Branch 1500 Membership Meeting in mid to late Spring 2024
  - Vernon meeting to be held at a previously hosted public location (e.g., library) and Kelowna meeting to be held at the BCGEU office.
  - Further details along with the Meeting Agenda will be provided in early Spring 2024.
- Annual General Meeting (AGM) of the BCGREA October 18, 2023
  - It was noted that, in attendance, each Branch is permitted the Branch Chair along with two delegates (Treasurer and Membership Chair).
  - As previously noted, the Branch 1500 Treasurer is appointed as a member of the BCGREA Finance Committee. There was a Finance Committee meeting held on Wed, Nov 29 with the following agenda items covered:
    - Accountability measures for dues and merchandising
    - Compliance measures aligned with BC Societies Act and Income Tax Act
    - Travel Policy implementation and enforcement measures
    - Insurance requirements and review

## 11. NEW BUSINESS - None

## 12. NEXT MEETING

- TBD – Pending receipt of BCGREA receivables. Early to mid-Spring 2024.

## 13. ADJOURNMENT

- The meeting was adjourned by the Chair, Vincent Sherry, at 1:20pm.

Email: [bcreakelownamembership@gmail.com](mailto:bcreakelownamembership@gmail.com)

BCGREA Branch 1500  
C/O Roland Oliynyk  
335 – 1045 Sutherland Avenue  
Kelowna BC V1Y 5Y1

**BCGREA BRANCH 1500 2023-2024**

335 - 1045 Sutherland Ave.  
Kelowna BC V1Y 5Y1  
Attn: Roland Oliynyk  
Email: oliynyk1@telus.net  
Cell: (250) 808-6800

**Balance Sheet**

As at: 2023/12/01

**Assets**

1110 Checking Account	\$1,067.23
1120 Savings Account	\$0.00
1150 Undeposited Funds	\$0.00
1190 Petty Cash	\$0.00
1210 Accounts Receivable	\$0.00
1310 Inventory	\$0.00
1510 Furniture	\$0.00
1511 Accumulated Depreciation on Furniture	\$0.00
1530 Computers	\$0.00
1531 Accumulated Depreciation on Computers	\$0.00
1540 Vehicles	\$0.00
1541 Accumulated Depreciation on Vehicles	\$0.00
<b>Total Assets:</b>	<b>\$1,067.23</b>

**Liabilities**

2110 Credit Card	\$0.00
2150 Loan	\$0.00
2210 Accounts Payable	\$0.00
2301 Sales Tax Collected 1	\$0.00
2302 Sales Tax Paid 1	\$0.00
2303 Sales Tax Collected 2	\$0.00
2304 Sales Tax Paid 2	\$0.00
2305 Sales Tax Collected 3	\$0.00
2306 Sales Tax Paid 3	\$0.00
2320 Wages Payable	\$0.00
2330 Pension Contributions Payable	\$0.00
2340 Health Insurance Payable	\$0.00
2350 Payroll Tax Payable	\$0.00
2380 Dues Direct Payable	\$0.00
2390 Other Taxes Payable	\$0.00
2410 Sales Tax Collected	\$0.00
<b>Total Liabilities:</b>	<b>\$0.00</b>

**Net Assets**

**\$1,067.23**

**Equity**

3010 Issued Capital	\$0.00
3020 Money Invested	\$0.00
3030 Money Withdrawn	\$0.00
3040 Dividends Paid	\$0.00
3999 Historical Balancing	\$6,831.75

Retained Earnings

-\$5,764.52

**Total Equity:**

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**\$1,067.23**

**BCGREA BRANCH 1500 2023-2024**

335 - 1045 Sutherland Ave.  
Kelowna BC V1Y 5Y1  
Attn: Roland Oliynyk  
Email: oliynyk1@telus.net  
Cell: (250) 808-6800

**Income Statement**

Period: 2023/07/01 to 2023/12/31

**Income**

4110 Annual Dues DCO	\$0.00
4210 Event Income	\$792.50
4211 Dues Paid Direct	\$0.00
<b>Total Income:</b>	<b>\$792.50</b>

**Cost of Sales**

6110 General Products Purchased	\$0.00
6190 Freight Paid	\$0.00
<b>Total Cost of Sales:</b>	<b>\$0.00</b>

**Gross Profit**

**\$792.50**

**Expenses**

6210 Wages and Salaries	\$0.00
6260 Subcontractors	\$0.00
Advertising and Promotion	
6310 Advertising and Promotions	\$0.00
<b>Total Advertising and Promotion</b>	<b>\$0.00</b>
6410 Meetings	\$6,344.18
6420 Office Supplies	\$0.00
6425 Computer Subscriptions	\$0.00
6430 Telephone and Internet	\$0.00
6440 Bank Charges	\$5.00
6510 Insurance	\$189.93
6540 Event Expenses	\$17.91
6550 Legal	\$0.00
6580 Mail & Postage	\$0.00
6610 Travel - Vehicle - Hotel - Meals	\$0.00
6650 Miscellaneous Expenses	\$0.00
<b>Total Expenses:</b>	<b>\$6,557.02</b>

**Total Operating Profit**

**-\$5,764.52**

**Other Income**

4111 Year-end reconcillitation	\$0.00
4910 Interest Revenue	\$0.00
<b>Total Other Income:</b>	<b>\$0.00</b>

**Other Expenses**

6910 Interest Expense	\$0.00
6920 Depreciation	\$0.00

6930 Income Tax Expense

\$0.00

**Total Other Expenses:**

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**\$0.00**

**Net Profit**

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**-\$5,764.52**