

EXECUTIVE MEETING MINUTES



1. **IN ATTENDANCE**

Vincent Sherry, Chair
Grace Kramer, Vice-Chair
Roland Oliynyk, Treasurer
Merrilee Ashworth, Secretary
Kim Applegate, Membership Chair

2. **DATE / TIME**

July 17, 2023 at 12:00 PM

3. **PLACE**

Army Navy & Airforce Veterans in Canada Club
2500 46th Avenue, Vernon, British Columbia

4. **CALL TO ORDER**

- The meeting was called to order by the Chair, Vincent Sherry at 12:25pm

5. **APPROVE THE AMENDED AGENDA**

- MOTION by the Treasurer, Roland Oliynyk and seconded by the Chair, Vincent Sherry to approve the amended agenda. CARRIED.

6. **ADOPTION OF PREVIOUS EXECUTIVE MEETING MINUTES**

- MOTION by the Treasurer / Membership Chair, Roland Oliynyk and seconded by the Vice-Chair, Grace Kramer, to adopt the previous Executive Meeting Minutes of June 12, 2023. CARRIED.

7. **CORRESPONDENCE**

- Correspondence received on July 13th, 2023 from Brian Green, President BCGREA – New Central Support Contract Selected
 - There was an announcement that the contract for Central Support Services has been awarded to Jodine Ducs of West Kelowna following Josie's resignation.

8. **FINANCIAL REPORTS**

- Review and Approval of June 30, 2023 Year-End Branch 1500 Financials
 - There was a review and approval of June 30, 2023 Year-End Branch 1500 Financials.
- Review of Branch 1500 Budget – July 2023 to June 2024
 - There was a discussion of the 2023 / 2024 budget with the following assumptions.
 - It is anticipated that there will be a Zoom subscription increase.
 - Insurance is arbitrary given no previous baseline, so budget is a rough estimated.
 - Social Events estimated at \$8,000 based on previous costs and inflationary impacts.
 - MOTION that the branch budget previously distributed be amended to cover anticipated increases and inflationary impacts. Moved by the Treasurer, Roland Oliynyk and seconded by the Secretary, Merrilee Ashworth. CARRIED.

- Review of Branch 1500 Balance Sheet – June 30, 2023 YTD
 - Reviewed with no anticipated issues.
- Review of Branch 1500 Income Statement – July 1, 2022 to June 30, 2023
 - Reviewed with no anticipated issues.

9. **MEMBERSHIP REPORT**

- It was noted that the Branch 1500 Membership remains at 488 members.
- It was further noted that the new online membership system is branch specific and it is anticipated will be a useful tool for tracking membership growth and membership outreach.

ACTION: Roland will post all membership outreach letters, forms, templates to SYNC so that all Branch Executive can access these documents which will be of significant value.

10. **OLD BUSINESS**

- Branch 1500 Event and Member Gathering
 - Current efforts are underway to confirm an appropriate site location for a Branch 1500 Event and Member Gathering. To date, several regional parks have been assessed and not feasible based on meeting key parameters ranging from restrictions with large gathering, accessibility, washroom availability etc. Further, with the summer months now upon us, it was noted that there may be a health risk heat exhaustion with an outdoor afternoon event.
 - Continued efforts to address an appropriate site location for a combined Branch 1500 Event and Member Gathering – targeted for the Fall - with updates to follow.
 - Further updates will be provided once a venue and dates are able to be confirmed.
- Branch Meeting – Fall 2023 Branch Meeting
 - It was agreed that a Branch 1500 meeting in October would be desired (mid to late October) – for both Kelowna and Vernon.
 - Further updates will be provided once a venue and dates are able to be confirmed.
 - *Action: Vincent to explore whether there is expressed interest from corporate sponsors such as Hearing Life to participate at the meeting for the benefit of members.*
- Branch 1500 Member Outreach
 - It was noted that a letter to members was sent from the Chair / Treasurer to all 488 members on June 15, 2023, noting branch updates and copy of the June 12th, 2023 Minutes.
- Status on insurance requirements for Branch 1500 Member Gatherings / Events / Meetings.
 - BCGREA HQ have confirmed that Branches are to provide their own insurance for Member Gathering / Events / Meetings.

11. **NEW BUSINESS**

- Welcome Kim Applegate to Branch 1500 Executive Committee as Membership Chair.
- Banking Authorization – It was discussed that having an additional Branch 1500 signatory would be beneficial for conducting Branch 1500 business transactions. It was agreed that the Secretary, Merrilee Ashworth, would be added as signatory once confirmed.
- COSCO – Council of Senior Citizens Organization is an umbrella and advocacy organization to promote the well-being of seniors and their families. It was agreed that it would be beneficial for the new Membership Chair – Kim Applegate – to issue an introductory letter along with relevant information on COSCO and affiliated services (e.g., The Seniors Institute – Aging in Place) for Members.
- BCGREA / BC Public Service Pension Board – There was a discussion and expressed interest by the Treasurer, Roland Oliynyk, to participate as a representative on the Pension Board to assist with an assessment of the existing Medical Plan AND leverage opportunities to explore a more effective and comprehensive medical plan aligned with member's needs.

12. **ADJOURNMENT**

- Meeting was adjourned by the Chair, Vincent Sherry, at 1:46pm.

13. **NEXT MEETING**

- Next Executive Meeting will be held at **12:00pm on Monday, August 21st, 2023, at the Army Navy & Airforce Veterans of Canada Club, 2500 46th Avenue in Vernon, British Columbia.**