

BCGREA Travel Reimbursement Policy (Effective April 1, 2026)

Reimbursement Rates:		
Mileage:	Personal Vehicle	\$0.67 / km
Meals:	Breakfast	\$30.00
	Lunch	\$30.00
	Dinner	\$40.00
Accommodation:	Hotel, motel, Airbnb, etc. <i>(receipts required)</i>	Actual cost
	Private accommodation	\$50.00 / night
Other:	Ferries, parking, taxi and other transportation costs <i>(receipts required)</i>	Actual cost

Meeting attendees are required to choose the most economical travel option. For example, to determine whether to drive or fly, compare the cost of economy airfare, airport parking, mileage to and from the local airport and public transit (e.g. taxi, uber, skytrain) to the meeting, with the cost to drive the total distance including additional mileage, accommodation and meals (that would not have occurred if flying instead of driving).

Reimbursable airfare is the cost of a non-refundable economy flex class ticket purchased at least three weeks prior to the meeting.

Travel expenses will not be reimbursed beyond the costs that would be incurred using the most economical travel option.

The most economical travel option assumes reasonable accommodation for disabilities, weather conditions, and/or late-night travel. For example, an extra night's accommodation is reasonable if traveling home on the same day of the meeting means driving or flying late into the night.

When combining a BCGREA meeting with other personal travel, reimbursement will be based on the lesser of the actual costs or an estimate of the minimum acceptable expenses that would be incurred if the personal travel had not taken place. Travel expenses will not be reimbursed beyond the costs that would be incurred had personal travel not taken place.

This workbook must be completed for those living outside Vancouver Island and the Lower Mainland to calculate the maximum reimbursable cost for attending the BCGREA Annual General Meeting an/or pre-AGM meetings.

See next page for one-way economy flex airfare if purchased three to four weeks prior to the AGM.

Cost to Fly

Driving cost to and from home and local airport @ 67¢ per km
Parking at local airport (use actual or see over for estimate)
Return air fare from local airport to YVR (use actual or see over for estimate)
Taxi fares to and from YVR and Hotel (use actual or estimate \$75 per trip)
Meals (note: hotel breakfasts are included as well as evening reception and AGM lunch)
Hotel stay in Delta
TOTAL estimated cost if Flying

Cost to Drive

Driving cost to and from home and hotel in Delta @ 67¢ per km
Meal costs while driving
Overnight stays while driving (motel, homestay, etc.)
Meals (note: hotel breakfasts are included as well as evening reception and AGM lunch)
Hotel stay in Delta
Other (e.g. ferry costs)
TOTAL estimated cost if Driving

March 2026 one-way Economy Flex Airfares from Local Airports to YVR

	Airports	one way fare	Airline	Airport Parking Daily Rate
QBC	Bella Coola	\$ 311	Pacific Coastal	Free
YBL	Campbell River	\$ 165	Pacific Coastal	\$ 12.00
YCG	Castlegar	\$ 308	Air Canada	\$ 8.00
YXC	Cranbrook	\$ 261	Air Canada	\$ 10.00
YXJ	Fort Saint John	\$ 333	Air Canada	\$ 12.00
YKA	Kamloops	\$ 295	Air Canada	\$ 16.00
YLW	Kelowna	\$ 254	Air Canada	\$ 26.25
YYE	Penticton	\$ 203	Westjet	\$ 3.00
YZT	Port Hardy	\$ 348	Pacific Coastal	\$ 3.00
YPW	Powell River	\$ 348	Pacific Coastal	\$ 7.50
YXS	Prince George	\$ 325	Air Canada	\$ 15.00
YPR	Prince Rupert	\$ 396	Air Canada	\$ 8.00
YQZ	Quesnel	\$ 209	Central Mountain Air	Free
YYD	Smithers	\$ 363	Air Canada	\$ 5.00
YXT	Terrace	\$ 375	Air Canada	\$ 9.00
YZZ	Trail	\$ 331	Pacific Coastal	\$ 3.00
YWL	Williams Lake	\$ 331	Pacific Coastal	\$ 8.00

Taxi fare between YVR and Hotel \$60-\$75